

CHECK OFF LIST
PAPERWORK MUST BE TURNED IN BY
THE FOLLOWING DATES:

_____ SPONSOR'S NAME FORM (due at interview but no later than)
OCTOBER 2, 2011

_____ ACRE TEST HOMEWORK (if received)
NOVEMBER 6, 2011

_____ SPONSOR BOOKLET FILLED OUT WITH ATTACHED
LETTER OF RECOMMENDATION COMPLETED
MARCH 18, 2012

_____ CANDIDATE'S LETTER TO THE BISHOP
MARCH 18, 2012

_____ CONFIRMATION NAME FORM
MARCH 18, 2011

_____ PARISH HOURS RECORD FORM
APRIL 1, 2012

PLEASE RETURN ONLY THE SHEETS REQUESTED.
KEEP ALL REMAINING SHEETS.

Letter to Bishop:

Due by March 18, 2012

Heading:

Address your letter to: **Most Reverend Robert J. Banks**

Introduction:

Introduce yourself: name, grade school, family information, interests/sports, hobbies, etc.

Body:

1. **Indicate why you are writing.**
2. **Describe what you have done to be prepared for Confirmation: classes, retreats, weekly worship and service. Describe which ones have meant the most to you.**
3. **Share information regarding your family and sponsor's influence on your decision. You might share a particular conversation or insight, which helped you arrive at your decision to be confirmed.**
4. **Explore what difference Confirmation might make in your future in terms of various choices you will be making.**
5. **Envision the difference your presence, indeed your generation's presence will make in the Catholic Church of the next century. Try to predict how you will carry the Gospel of Jesus to another century as individuals, parents, Church and world leaders.**
6. **Summarize your desire to be confirmed. Try to pin point a definite reason and make a formal reason.**

Closing:

1. **Thank the Bishop. Express your interest in meeting him.**
2. **Close with ... "Sincerely."**

Your letter should be typed. Use the same care as if you were sending a business letter or job application cover letter. The length should be close to one page.

Sponsor Information:

Candidates Name: _____

Sponsor's First Name: _____

Sponsor's Last Name: _____

Sponsor's Address: _____

Due October 2, 2011